



Lake Heritage

PROPERTY OWNER'S ASSOCIATION

1000 Heritage Drive, Gettysburg, PA 17325
Phone (717) 334-7242 admin@lakeheritage.org

WORK REQUEST FORM

Requester: _____ Date: _____

Description of Work: Emergency

Routine

Delayed

Requester Signature: _____

Requester Email: _____
(this email address will be used to communicate work request status)

OFFICE USE ONLY

Community Manager.:

APPROVED

REJECTED

DATE: _____

Estimated Completion Date: _____

Comments: _____

Maintenance Supervisor.:

Date Started: _____

Date Completed: _____

Comments: _____

Requester notified of completion or rejection: Date: _____

cc: Director of Maintenance

2/24/2023